



UNIVERSITY OF CEBU
Maritime Education and Training Center
On Board Training Office



Letter of Endorsement

Dear Master,

With great pleasure and gratitude, the Onboard Training Office endorses the bearer who has been assigned to your vessel for a period as indicated by his/her contract in order to comply with the requirements for his/her graduation leading to the conferment of degree for Bachelor of Science in Marine Transportation / Bachelor of Science in Marine Engineering.

The University of Cebu Maritime Education and Training Center always welcome the opportunity and acknowledge your enormous contribution in our cadets' journey to becoming worthy and upright seafarer in the future. Furthermore, since during the entire duration of the cadet's onboard training he/she remains as member of the University. Hence, the school expects her/him to strictly follow the standards set by the company.

In this regard, the Deck/Engine cadets are required to accomplish the following requirements stated below;

1. CHED Approved Training Record Book (TRB)
2. Daily Journal (Deck or Engine) for Watchkeeping
3. Quarterly Monthly Progress Report
4. Sea Project and Summary Competency Report Progress
5. Certificate of Sea Service or Company Sea Service.
6. Other relevant documentary requirements

Thank you for your kind assistance extended to our cadet.

Greatly appreciated!

Sincerely,


Candilario N. Tatoy
OBT Supervisor
032-262-8888
obts-metc@uc.edu.ph

Received by: _____
Name and Signature

Date Received: _____

Ships Stamp: